



North Dakota Professional Development

How Do I know if a Training is Registry Approved?



Don't waste your time and money taking training that is not approved! Why? Because only approved training can be applied toward the renewal of your child care license and to placement on the Growing Futures Career Pathways. Always check the Registry's online training calendar before registering for a training class to be sure its Registry approved. All approved training is listed on the Registry calendar – if the training is on the calendar, you can be confident it is approved.

Be a Smart Training Consumer!

There are many organizations and entities that offer training to the early childhood community. Some of these organizations send flyers and brochures advertising upcoming training events or offering independent study training (correspondence courses, internet courses, and so on). Often the advertisement says that the training is approved for hours in most states. Do not assume that the courses are approved by the Growing Futures Registry.

Any training provider that wishes to provide training for early care and education practitioners in North Dakota must submit EVERY training individually to the Registry for approval prior to offering the course. Even if the organization has submitted some of its courses, that does not mean that all of their courses are approved. Check the Registry online calendar. If the specific training class is not listed there, it has not been approved and will not be accepted for license renewal.

Know What to Expect

At every training event you attend, you should receive a Certificate of Completion that has a Registry approval code clearly printed on it. Never leave a training without a certificate!

Every trainer and training sponsoring organization has signed an agreement stating that they will issue certificates at the conclusion of their trainings and that those certificates will include the Registry approval information. If you do not get a certificate or the certificate does not include a Registry code, it may not be approved and you may not be able to count it toward your license renewal or Career Pathways placement.

Do your research before you register for and attend training. Check the Registry's online training calendar. Any approved training that is open to the public is listed on the calendar and that is your assurance that the training is legitimate.

If You Are in Doubt...

It's better to be safe than sorry. If you are not sure about the approval status of a particular training event, don't hesitate to call the Registry office for more information. We'll be happy to double check the training information for you. Just call 1-800-452-3646 or 218-512-1598, or email us at registry@ndgrowingfutures.org.