

## CDA Track Training Bundles

--updated 6-3-2022

Individual Workforce Training Incentives are offered through the North Dakota Department of Human Services and available from mid-2022 through 2023 as part of the federal American Recovery Act. The Workforce Training Incentive is awarded to individuals who are **working toward** an Early Childhood credential such as the nationally recognized CDA Credential, or an Early Childhood degree.

### Eligibility Requirements for all Workforce Training Incentives:

- Current membership in the Growing Futures Registry, with accurate and complete account information on file
- Completion of the 15-hour *Getting Started* course
- Career Pathways placement of Category A or higher
- Completion of eligible training within 36-months from date of application and/or college coursework within 6-months from date of application.
- Training/coursework is verified on the individual's Growing Futures training record.

### Training Specific to CDA Credential Completion:

It is often difficult for individuals to select the right training in the right focus areas to complete the 120-hours of training required for the national CDA credentialing process. The following training has been "bundled" in packages of 18-20 hours in specific CDA areas to ensure that the training you complete will apply toward the CDA requirements in the right focus areas and for the right age groups.

When you complete one of the training bundles listed below, you may be eligible for a \$300 incentive. You may apply for additional Individual Training Incentives each time you complete another training bundle or one of the other eligible training/coursework options (*see other eligible options below*) up to a personal total of \$3600.

#### Instructions:

- Select a CDA track. Those working toward a Family/Group CDA may select either track.
- Choose the training bundle you're interested in completing.
- Complete all the training listed in the bundle. Each bundle is 18-20 hours of training. You'll find the courses listed below on the Growing Futures Training Calendar at [Growing Futures - Event Search \(ndgrowingfutures.org\)](http://www.ndgrowingfutures.org). Be sure to select the right training – look for the title and correct number of clock hours.
  - DO NOT mix and match training between bundles. You'll notice that the same training is often listed in both tracks. However, there are specific requirements for each track, so be sure to complete **all** of the training listed for the track you're following.
  - All training required for a bundle must be completed within 36-months of the date you submit an application for a Workforce Training Incentive. If you've already completed some of the training in a bundle, complete the rest to be eligible for a Workforce Training Incentive.

Infant Toddler CDA Track	Preschool CDA Track
<b>CDA Bundle #1: Advancing Children's Physical and Intellectual Development</b>	
<ul style="list-style-type: none"> <li>• <b>Beginning Teacher Series: Infant Toddler</b> – 9 hrs.</li> <li>• <b>Overview of Child Development</b> – 1.5 hr.</li> <li>• <b>Cognitive Development</b> – 1.5 hr.</li> <li>• <b>Physical Development</b> – 1.5 hr.</li> <li>• <b>Social Emotional Development</b> – 1.5 hr.</li> <li>• <b>Building the Brain</b> – 1 hr.</li> <li>• <b>Building Social Emotional Learning Every Day</b> – 1 hr.</li> <li>• <b>Effective Practice Guides: Infants and Toddlers</b> – 2 hrs.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Beginning Teacher Series: Preschool</b> – 9 hrs.</li> <li>• <b>Overview of Child Development</b> – 1.5 hr.</li> <li>• <b>Cognitive Development</b> – 1.5 hr.</li> <li>• <b>Physical Development</b> – 1.5 hr.</li> <li>• <b>Social Emotional Development</b> – 1.5 hr.</li> <li>• <b>Building the Brain</b> – 1 hr.</li> <li>• <b>Building Social Emotional Learning Every Day</b> – 1 hr.</li> <li>• <b>Effective Practice Guides: Preschoolers</b> – 2.5 hrs.</li> </ul>

### CDA Bundle #2: Learning Environments and Curriculum

- **Teacher Time: Responsive Learning Environments for Infants and Toddlers** – 5 hrs.
- **Effective Indoor Environments** – 3 hrs.
- **Effective Outdoor Environments** – 2 hrs.
- **Schedules, Routines, and Transitions** – 2 hrs.
- **Time for Play** – 1 hr.
- **Powerful Play** – 2 hrs.
- **Bang! Squish! Leap! Supporting A in STEAM for Infants and Toddlers** – 1 hr.
- **Overview of Curriculum** – 2 hrs.

- **Teacher Time: Responsive Learning Environments for Preschoolers** – 5 hrs.
- **Effective Indoor Environments** – 3 hrs.
- **Effective Outdoor Environments** – 2 hrs.
- **Schedules, Routines, and Transitions** – 2 hrs.
- **Time for Play** – 1 hr.
- **Powerful Play** – 2 hrs.
- **Big Body Play** – 1 hr.
- **Overview of Curriculum** – 2 hrs.

### CDA Bundle #3: Supporting All Children and Families

This bundle applies to all CDA tracks.

- **Family Systems Theory** – 1 hr.
- **Conducting Family Conferences** – 1 hr.
- **Cultural Sensitivity and Diversity** – 4 hrs.
- **Homelessness** – 1 hr.
- **Understanding Stress and Trauma in Young Children** – 4 hrs.
- **Inclusion** – 2 hrs.
- **Celebrating DLLs (Dual Language Learners): Spring into Practice** – 2 hrs.
- **Special Health Care Needs** – 3 hrs.
- **Supporting Infants and Toddlers with Disabilities or Suspected Delays** – 1 hr.

### CDA Bundle #4: Observing, Assessing, and Guiding Children's Behavior

This bundle applies to all CDA tracks.

- **Observing Young Children** – 3 hrs.
- **Individualization and Planning** – 3 hrs.
- **Developmentally Appropriate Practice** – 3 hrs.
- **Addressing Infant Toddler Behaviors that Challenge Adults** – 1 hr.
- **Guiding Behavior: Ten Steps to Positive Discipline** – 8 hrs.
- **Supervision** – 2 hrs.

### Other Eligible Options for Workforce Training Incentive

In addition to the CDA Track Training Bundles listed above, individuals can complete other training or college coursework to earn a Workforce Training Incentive. Find eligible training [Growing Futures - Event Search \(ndgrowingfutures.org\)](http://ndgrowingfutures.org)

- **E-Pyramid Birth to 5 Module** \$300 for completion of the 18-hour training.
- **Aim4Excellence Modules 1-9** - \$300 per module. May apply for multiple modules at a time.
- **Early Childhood college coursework** - \$100 for completion of each Early Childhood one (1) semester credit completed within six (6) months from the date of application. Credit must have been earned with a letter grade of "C" or higher, and verified at the Growing Futures Registry with an official transcript sent directly to the Registry from the school that issued the credits. General education or unrelated courses do not qualify.