

## How to Determine the Level of Training Course

	Level 1	Level 2	Level 3
<b>Definition</b>	<b>General Interest Topics for Child Care Licensing</b>	<b>Professional Learning for Quality Practice</b>	<b>Academic Preparation in Field of Study</b>
<b>Content</b>	<ul style="list-style-type: none"> <li>Content must be directly applicable to the care and education of children ages 0-8 years in group childcare settings*</li> <li>Must support and align with “<i>ND Core Competencies for Early Education and Care Practitioners</i>” and licensing regulations</li> </ul>		
<b>Target Audience</b>	Individuals: <ul style="list-style-type: none"> <li>Seeking clock hours for licensing</li> <li>Relatively new to the field or to the topic</li> <li>Interesting in introduction to the concept or practice</li> </ul>	Individuals: <ul style="list-style-type: none"> <li>Participating in Bright &amp; Early ND QRIS system</li> <li>Working toward a professional qualification or designation</li> <li>Interested in more rigorous professional development</li> </ul>	Individuals: <ul style="list-style-type: none"> <li>Working toward a 2- or 4-year degree</li> <li>Completing for-credit or CEU courses to maintain a teaching license</li> <li>Completing ECE credits to enhance an unrelated degree</li> </ul>
<b>Purpose</b>	To provide basic information and clock hours toward annual childcare licensing requirement	To improve skill and competence to successfully meet professional standards and qualifications (e.g. QRIS, credentialing, certifications)	To work toward a degree or maintain a professional license
<b>Outcome</b>	Attendees will know or remember course concepts	Attendees will be able to apply and analyze course concepts	Attendees will be able to evaluate course concepts to create new applications
<b>Hours</b>	Must be at least one (1) clock hour in length	Must be at least two (2) clock hours in length	Must be at least one (1) semester credit
<b>Delivery</b>	<ul style="list-style-type: none"> <li>Face-to-face or online self-study/self-paced</li> <li>Must include process to verify attendance and completion</li> <li>Presented as a stand-alone, training events, not connected to a learning plan or program</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-face or online instructor facilitated</li> <li>Must include process to verify attendance and completion</li> <li>Must include method of assessing ability to apply course concepts, and assessment rubric</li> <li>Part of a comprehensive learning plan toward a defined career goal, professional qualification, or QRIS participation</li> </ul>	For-credit coursework applicable toward completion of an Early Childhood or related degree, or ongoing professional development
<b>Training Organization</b>	Must agree to and comply with Registry Terms and Conditions to maintain records, provide verifiable attendance data to the Registry, use Registry services for the intended purpose only, and protect individual attendee rights and privacy.		
	<ul style="list-style-type: none"> <li>Approved Level 1 or higher training organization</li> <li>Not required to have expertise in EC workforce training</li> <li>Must maintain records to verify attendance and completion</li> </ul>	<ul style="list-style-type: none"> <li>Approved Level 2 or higher training organization</li> <li>Must be a professional EC training organization or have expertise in EC workforce training/development</li> <li>Must maintain records to verify attendance and completion</li> </ul>	Must be an accredited higher education institution
<b>Trainers</b>	<ul style="list-style-type: none"> <li>Pre-approval not required.</li> <li>Must have professional qualifications in content area</li> </ul>	Must be pre-approved with current Trainer Level 1 or above	Must be pre-approved with current Trainer Level 3