

Building Quality Coach- Provisional Endorsement Requirements

Updated 2-2022

Building Quality Coaches offer business development assistance to potential childcare entrepreneurs to start and grow sustainable childcare businesses. They partner with communities to develop local solutions to address childcare shortages. The Building Quality Coach also provides individualized assistance to existing early childhood services providers on day-to-day operations.

Building Quality Coaches must possess an in-depth knowledge of North Dakota childcare licensing regulations, state and local requirements, program management and administrative practices, establishing engaging childcare environments, working with families and young children in group care settings, and quality standards.

Growing Futures Membership

Must be a current member of the Growing Futures Registry

Education

Obtained a [Growing Futures Career Pathway](#) placement of Category E or Higher

Employment

Current employment by the state contracted vendor for Child Care Aware® Coaching services as verified on the individual's employment tab in Growing Futures.

Experience

A minimum of two (2) years of direct experience with children ages birth-8 years in a licensed early childhood program as verified on the individual's employment tab in Growing Futures.

Endorsement Duration

The provisional endorsement is valid for twelve (12) months with no more than two (2) renewals.

Renewal of the provisional endorsement is dependent on the individual showing verified progress toward the primary endorsement requirements, as defined by the individual's professional development plan, and verified as applicable on the individual's Growing Futures Registry account.

Pre-Service Required Training

The following training must be verified on the individual's Growing Futures Learning Record as completed *prior to* application for the provisional endorsement.

Training Details	Hours	Training Sponsor
Code of Ethical Conduct	3	Child Care Aware® of ND
Getting Started	15	ND DHS Early Childhood Division
SIDS (Online)	1	ND DHS Early Childhood Division